

## Request for Qualifications FII-24-02 Recruitment Services

### Addendum #1 – August 11, 2023

#### Answers to Questions received as at August 11, 2023

This information is posted on both <https://www.bcfii.ca/contract-opportunities/> and <https://bcbid.gov.bc.ca>.

**Q1: Are you looking for a supplier who would look after recruitment activities for all your locations i.e. Vancouver, China, India, and Vietnam, or a separate supplier for each location.**

*A1: We are seeking a supplier who provides recruitment services in any of the identified locations. The supplier does not need to provide services to all locations as we recognize that each location is unique in its employment market.*

**Q2: Is it mandatory for Proponent to staff in all geographic locations?**

*A2: No. Please identify which location your recruitment services are offered.*

**Q3: Will you accept proposed fees (ie. Fixed or fees based on annual salary for candidates) for direct placements?**

*A3: We accept both.*

**Q4: Please confirm if the Deliverables in Schedule A of Appendix C “FII Professional Service Agreement Template” are correct? Additionally, is Schedule H (Appendix H.1 & H.2.) of Appendix C “FII Professional Service Agreement Template” considered a mandatory form for this RFQ?**

*A4: The requirement is that you read and understand the FII Professional Service Agreement Template, and that the terms are acceptable to your company in the case where you are contracted for a project.*

**Q5: We would like to request that Automobile Insurance (Schedule E of Appendix C) be removed from the General Insurance Coverage requirements. As a staffing firm we do not own any automobiles and therefore do not have Automobile liability insurance. We do however carry non-owned automobile insurance under our General Commercial Liability insurance.**

*A5: It is expected that any proponent on the List of Qualified Suppliers who is awarded a contract will enter into a contract with FII in the same form and with the same terms and conditions as the contract attached as Appendix C. Minor changes can be negotiated at the time a contract is awarded based on a condition that makes one or more of the terms redundant.*

*End of Addendum #1*