



Request for Proposal (RFP) FII-23-04 – IT Support Services

Addendum #1 – May 27, 2022

Answers to Questions received as at May 27, 2022

This information is posted on both <https://www.bcfii.ca/contract-opportunities/> and <https://www.bcbid.gov.bc.ca>.

Q1: Is there a current incumbent that has performed this work and they allowed to bid?

A1: *No, there is no current incumbent.*

Q2: Section 2.2.1 States onsite 2 days a week, but it is not clear if it is full-time or part-time. Can you confirm that this is a full-time position?

A2: *The hours of operation of the office are Mon-Fri 8:30AM-5:00PM. The role covers the operational hours on two of those days.*

Q3: The RFP mentions that you are looking for an individual resource but Section 4.6, Requirement 3 makes reference of an option to outsource to other firms. Section 4.6 under Price indicates rates of sub-contractors are to be identified where known. Can you please confirm if you looking for an individual resource or a team approach?

A3: *We are trying to fill one role – if you wish to provide services that include multiple people (a pool or team), we would be open to that approach so long as there is consistency in who would be available.*

Q4: Are you looking for a proponent to provide hardware, software or licenses or just a resource's?

A4: *Just a resource – a staff person who would provide services on site.*

End of Addendum #1