



Forestry Innovation Investment

MANAGER, FINANCE & CONTRACTS

Forestry Innovation Investment Ltd. (FII) is a B.C. Crown agency with a mandate that includes developing and diversifying markets for B.C. forest products around the world as well as informing people about BC forest practices and the environmental merits of wood products.

FII is excited to offer a full-time employment opportunity for a well-rounded financial and contract specialist to provide analytical support, financial reporting and contract administration services to our Vancouver office as well as provide support and oversight to FII subsidiary companies in China, India and Vietnam. Working in a small team environment, the incumbent is responsible for analyzing budgets and preparing and updating the internal financial reports. The incumbent delivers all aspects of contract management such as creating Professional Service Agreements, Letters of Agreement, Cost-Share Agreements and Recipient Funding Agreements. The incumbent also manages the competitive vendor selection process through Requests for Qualifications, Requests for Proposals, Invitations to Quote, and Calls for Proposals, as well as facilitating evaluation panels. Acting as an integral part of the team, this position facilitates program delivery by providing a critical linkage between program operations and the financial management system.

An accounting designation is preferred along with at least 7 years related experience. Previous experience within a public-sector environment would be an asset. Demonstrated experience working in a team environment, developing and managing effective relationships, great organizational skills, and a strong customer service attitude are core competencies of this role.

FII offers a competitive salary and benefits plan. Interested candidates are asked to view the job description and qualifications at www.bcfii.ca. Please submit your resume and cover letter electronically along with salary expectations to Lois.Looman@bcfii.ca before June 21, 2019.