



Questions and responses for RFQ FII-19-01 – Writing Services

AMENDMENT #1 – Q & A No. 1

Date posted: November 19, 2018

All questions submitted by November 19, 2018 are included in this document. Should you feel that your question is not sufficiently answered, please submit a revised question to RFQ@bcfii.ca

1. I am from outside of Canada, may I provide a submission for this RFQ?
 - a. Yes, we do not limit our RFQ's by geographical area.
2. Will I need to come to the FII office for meetings?
 - a. No, if necessary, meetings are performed using internet tools such as Skype.
3. Can we perform the tasks outside of Canada?
 - a. Yes, Writing Services can be done from anywhere and submitted electronically.
4. Can we submit our proposal via email?
 - a. Yes, email submittal is preferred.
5. The RFQ states that rates are to be quoted in Canadian Dollars, I am in a different country, how do I calculate the exchange rate?
 - a. Please use the following link to the Bank of Canada to find the current exchange rate to calculate the rates for your submission.
<http://www.bankofcanada.ca/rates/exchange/daily-converter>
6. I have my portfolio of work online, is it acceptable to include a link to my website portfolio page in the submission?
 - a. Yes, please include the link to your online portfolio in the submission. PLEASE be sure that the link will take the viewer directly to the landing page specific to the applicable body of work you are specifying in the submission.

End of Amendment #1