



Forestry Innovation Investment is a B.C. Crown agency with a mandate to develop and diversify markets for BC forest products around the world as well as promote provincial forest practices and the environmental merits of wood products

Manager, Corporate Procurement

FII works collaboratively with industry trade associations, other levels of government including the Government of Canada, other provinces and with research institutions to enhance the value of B.C.'s forest resources and strengthen employment throughout the province. Through these efforts, FII helps to strengthen the forest economy and create jobs in B.C.

FII is excited to offer a full-time employment opportunity for an enthusiastic, highly skilled procurement specialist to provide corporate procurement services to our Vancouver office as well as provide procurement oversight and advice to our subsidiary offices in China and India. The Manager, Corporate Procurement is responsible for creating and implementing all the documentation required for undertaking Professional Service Agreements, Letters of Agreement, Purchase Orders, Memoranda of Understanding, Cost-share Agreements and Recipient Funding Agreements. The incumbent also manages the competitive vendor selection process through the processes for: Requests for Qualifications, Requests for Proposals, Invitations to Quote, and Calls for Proposals. Acting as an integral part of the team and working organization-wide over three countries, this position facilitates program delivery by providing a critical linkage between operations and the financial management system in accordance with company policies and procedures.

Related experience within a public-sector environment would be an asset. Demonstrated experience working in a team environment, developing and managing effective relationships, great organizational skills, and a strong customer service attitude are core competencies of this role.

Interested candidates are asked to view the job description and qualifications at www.bcfii.ca. Please submit your resume and cover letter electronically along with salary expectations to HR@bcfii.ca at your earliest convenience.